

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Code Red-Lock Down **or**
- Code Yellow-Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint John Paul II

Date of Drill: 11-05 Time drill was held: 11:02 11-05(am/pm)

Exact time required to evacuate/shelter/secure: 3min

Total Participants: 102

Remarks: _____

This report is for emergency drill # 1 for school year 21-22.

Name of person conducting drill: Michael Muhs

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill was Coordinated With:

Emergency Management Coordinator
Signature & printed name: _____
Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Signature & printed name: _____
Title: _____

OR

Fire (fire chief or designee)
Signature & printed name: _____
Title: _____